

WHAT TO CONSIDER WHEN ASKED TO PEER REVIEW A MANUSCRIPT



YOU RECEIVE A REVIEWER INVITATION FROM A JOURNAL

IS IT A JOURNAL YOU KNOW?
Otherwise, for guidance see: ThinkCheckSubmit.org



Is the journal legitimate?



DECLINE INVITATION

You may want to let the journal know not to contact you again.

READ THE INSTRUCTIONS FOR REVIEWERS PROVIDED BY THE JOURNAL

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Consider the journal's model of the review process and the evaluation criteria given to reviewers.

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You may want to give the journal feedback and/or let other potential reviewers.



Consider any potential conflicts of interest – professional, personal or financial – and check the journal's COI policy.



Is author information provided?



Contact the Editor or Editorial Office and if confirmed,

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Contact the Editor or Editorial Office and discuss how potential COIs will be minimized; otherwise

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If the journal uses double-blind review, do you have a good idea who the likely authors are?



Do you have any conflicts of interest?



Check the title and abstract provided; do you have any conflicts of interest?



Consider if you have the necessary expertise and time to complete the review.



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