Changes in authorship

(b) Corresponding author requests removal of author before publication

1. Clarify reason for change in authorship
2. Check that all authors consent to removal of author
   - All authors agree
     - Amend author list and contributor details (role of each author/contributor/acknowledgments as required)
     - Proceed with review/publication
   - Authors do not agree
     - Suspend review/publication of paper until authorship has been agreed
     - Inform excluded author(s) that if they wish to pursue the matter they should do this with their co-authors or institutions rather than the editor

Note: Most important to check with the author(s) whose name(s) is/are being removed from the paper and get their agreement in writing.